

Minutes of Travis County Emergency Services District #3

February 23, 2026

Attached to and incorporated into these minutes is a copy of the official agenda for the February 23, 2026 meeting.

Under Agenda Item 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners John Villanacci, David Detwiler, Carroll Knight, and Matt Escobedo in attendance. Fire department personnel present at the meeting included: Chief Wittig, Assistant Chief Ramsdell, Business Manager Herb Holloway, Firefighters Lyngaas, Grieser, Gay, and Denner, and Guests Sal Salupo and Jim Key.

Under Agenda Item 3: No announcements were made.

Under Agenda Item 4: The Statement of Officer was recited and solemnly sworn to by all five (5) TCESD #3 Commissioners and Executed by same. All five (5) Commissioners then took the Oath of Office to faithfully execute the duties of the office of Travis County Emergency Services District #3. Business Manager Herbert Holloway certified their Oaths and signed to such.

A reconfirmation of Title of Position was agreed to by all Commissioners.

President – J. Edd New

Vice President – John Villanacci

Treasurer – Carrol D. Knight

Assistant Treasurer – David Detwiler

Commissioner – Matt Escobedo

Under Agenda Item 5: Acknowledged the January 26, 2026 Regular Meeting did not occur due to icy weather.

Under Agenda Item 6: The minutes of the December 15, 2025 Regular meeting were reviewed. Commissioner Villanacci moved to approve. Commissioner Escobedo seconded the motion, which was carried unanimously.

Under Agenda Item 7: The Treasurers Report ending December 2025 was reviewed. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 8: Checks over \$2,000 from December 11, 2025 to January 22, 2026 were reviewed. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 9: The Investment Officer's Report ending December 30, 2025 was reviewed. Commissioner Escobedo moved to approve. Commissioner Detwiler seconded the motion which was carried unanimously.

Under Agenda Item 10: Acknowledged the Closed Meeting under Texas Government Code 55.074 (Deliberations about Personnel Matters) was held on February 5, 2026.

Under Agenda Item 11: The minutes of the Closed Meeting under Texas Government Code 55.074 (Deliberations about Personnel Matters) were reviewed and no action was taken. Commissioner Villanacci moved to approve. Commissioner Knight seconded the motion which was carried unanimously.

Under Agenda Item 12: The Treasurers Report ending January 2026 was reviewed. Commissioner Knight moved to approve. Commissioner Villanacci seconded the motion which was carried unanimously.

Under Agenda Item 13: Checks over \$2,000 from January 22 to February 20, 2026 were reviewed. Commissioner Escobedo moved to approve. Commissioner Detwiler seconded the motion which was carried unanimously.

Under Agenda Item 14: Chief Wittig presented the Sales Tax reports.

Under Agenda Item 15: Assistant Chief Ramsdell presented the Monthly Status Report

Under Agenda Item 16: It was announced that the next ESDCC meeting will be held in April.

Under Agenda Item 17: President New called a closed meeting under Texas Government Code 55.074 (Deliberations about Personnel Matters) at 7:47 p.m. The Closed Meeting was reopened into the Regular Meeting at 8:35 p.m. President New stated there were no actions were taken.

Under Agenda Item 18: It was announced that the next REGULAR Board meetings of TCESD #3 would be held on March 23, April 27, and May 18, 2025 at Station 302.

Under Agenda Item 19: Meeting was adjourned at 8:36 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular and publicized meeting at 7:00 p.m. on Monday, February 23, 2026 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Action on Statements of appointed Commissioners, administration of Oaths of Office for Commissioners.
5. Note that the January 26, 2026 Regular Meeting at 7:00 P.M. did not occur due to a Statewide ice and sleet storm.
6. Review and approve the minutes of the December 15, 2025 regular meeting of the District.
7. Review and approval of the Treasurers' monthly report for December 2025.
8. Approve payments over \$2,000 from December 11th to January 22, 2026.
9. Review and approve the Investment Officers Report ending December 30, 2025
10. Note that there was a publicized Closed meeting of the Board on February 5, 2026 under Texas Government Code 55.074 regarding deliberation about Personnel Matters.
11. Review and approve the minutes of the February 5, 2026 Closed meeting of the District.
12. Review and approval of the Treasurers' monthly report for January 2026.
13. Approve payments over \$2,000 from January 23rd to February 26, 2026.
14. Review of Sales Tax Statistics
15. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
16. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements).
17. Under Texas Government Code 55.074 (Deliberations about Personnel Matters) the Board will call for a CLOSED MEETING to discuss matters regarding Chief J.J. Wittig.
18. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
19. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on February 17, 2026.

By: _____ Herb Holloway, Business Manager