

# **Minutes of Travis County Emergency Services District #3**

---

## **July 25, 2022**

Attached to and incorporated into these minutes is a copy of the official agenda for the July 25, 2022 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners John Villanacci, Carroll Knight and Matt Escobedo in attendance. Fire department personnel present at the meeting included: Chief Wittig, Business Manager Holloway, Battalion Chief's Hartigan, Firefighters Beard, Napier, Hester, Raatz, Schmitz, Grieser, Gay, Van Hee and Ford. Fire Academy Cadets Richard Sanders and Farrah Quimby.

Under Agenda Item 3: Cadets Sanders and Quimby introduced themselves.

Under Agenda Items 4: The Minutes of the June 27th regular meeting were reviewed. Commissioner Villanacci moved to approve. Commissioner Escobedo seconded the motion, which carried unanimously.

Under Agenda Item 5: The Treasurers Report ending June 2022 was reviewed. Commissioner Knight moved to approve the report. Commissioner Escobedo seconded the motion, which carried unanimously.

Under Agenda Item 6: The Investment Officers Report was reviewed and discussed. Commissioner Villanacci moved to approve. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 7: Checks over \$2,000 from June 24th to July 21, 2022 were reviewed. Commissioner Villanacci moved to approve. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 8: Sales Tax Statistics were reviewed.

Under Agenda Item 9: President New led the discussion and presentation regarding the different aspects of several proposed budgetary items. Commissioners were asked to study the budgetary options and be prepared to formulate and approve a budget at the next Board meeting to be held on August 22<sup>nd</sup>. Also, in the August meeting a proposed property tax rate would be voted on so that it could be publicized in the Austin Chronicle and a Public Meeting set on September 26<sup>th</sup> to vote on approving such proposed tax rate.

Under Agenda Item 10: Business Manager Holloway presented calculations of the potential No-New-Revenue, Voter Approval and De Minimis property tax rates.

Under Agenda Item 11: Chief Wittig presented the Monthly Status Report.

Under Agenda Item 12: It was mentioned that no ESDCC meetings are scheduled in the near future.

Under Agenda Item 11: It was announced that the next REGULAR Board meetings of TCESD#3 would be held on August 22<sup>nd</sup>, September 26<sup>th</sup> and October 24, 2022 at Station 302.

Under Agenda Item 12: Meeting was adjourned at 8:24 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, July 25, 2022 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the June 27, 2022 Districts regular meeting.
5. Review and approval of the Treasurers' monthly report for June 2022.
6. Review and approve Investment Officers Report.
7. Approve payments over \$2,000 from June 24 to July 21, 2022.
8. Review Sales Tax Statistics
9. Discussion on Draft Budgetary Items
10. Discuss potential 2022 Voter Approval, No-New-Revenue and Adoption Tax Rates
11. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
12. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on July 22, 2022.

By: \_\_\_\_\_ Herb Holloway, Business Manager