

# **Minutes of Travis County Emergency Services District #3**

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## **September 27, 2021**

Attached to and incorporated into these minutes is a copy of the official agenda for the September 27, 2021 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:05 p.m. A quorum was established with Commissioners John Villanacci, Carroll Knight, David Detwiler and Matt Escobedo in attendance.

Fire department personnel present at the meeting included: Chief Wittig, Business Manager Holloway, Battalion Chief's Hartigan and Torres and Firefighters Southall and Ford.

Under Agenda Item 3: There were no Visitors comments.

Under Agenda Item 4: Commissioner Villanacci moved to approve the August 30, 2021 regular meeting minutes. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 5: The August Treasurers monthly reports were reviewed. Commissioner Knight moved to approve. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 6: Checks and distributions over \$2,000 were reviewed for the period of August 26th to September 23, 2021. Commissioner Villanacci moved to approve. Commissioner Escobedo seconded the motion, which carried unanimously.

Under Agenda Item 7: The Board reaffirmed the adoption the proposed tax rate of .0650 per hundred which was published in the Austin Chronicle on September 3, 2021.

Under Agenda Item 8. Business Manager Holloway ask the Board members to raise their hands if the .0650 adopted tax rate would be acknowledged by each one of them so that President New could sign an ORDER adopting the tax rate of .0650 per hundred and such ORDER forwarded to the Travis County Truth in Taxation department. The raising of the Boards hands was unanimous. President New signed ORDER and instructed Business Manager Holloway to forward to taxing prior to September 30, 2021.

Under Agenda Item 9: Review and Approve the NEW Automatic Aid Agreement. Commissioner Villanacci moved to approve. Commissioner Escobedo seconded the motion, which carried unanimously. President New instructed Chief Wittig to sign the Agreement.

Under Agenda Item 10: The Commissioners reviewed the Sales Tax Status Report for August.

Under Agenda Item 11: Chief Wittig presented the Monthly Status Report for August.

Under Agenda Item 12: The next ESDCC meeting will be held on December 4, 2021.

Under Agenda Item 13: It was announced that the next REGULAR Board meetings of TCESD#3 would be held October 25<sup>th</sup>, November 22, 2021 and December 27, 2021 at Station 302.

Under Agenda Item 14: Meeting was adjourned at 8:56 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, September 27, 2021 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the August 30, 2021 regular meeting of the District.
5. Review and approval of the Treasurers' monthly report for August 30, 2021.
6. Approve payments over \$2,000 from August 26<sup>th</sup> to September 23, 2021.
7. Adopt the proposed tax rate of .0650 per hundred which was published in the Austin Chronicle on September 3, 2021.
8. Sign Order adopting tax rate of .0650 per hundred.
9. Review and approve Chief Wittig to sign the NEW Automatic Aid Agreement with Austin and surrounding departments.
10. Review Sales Tax Statistics
11. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
12. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on September 24, 2021.

By: \_\_\_\_\_ Herb Holloway, Business Manager