

# **Minutes of Travis County Emergency Services District #3**

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**March 23, 2020**

Attached to and incorporated into these minutes is a copy of the official agenda for the March 23, 2020 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Carroll Knight, David Detwiler and Matt Escobedo present. Fire department personnel present at the meeting included: Chief Wittig and Business Manager Holloway.

Under Agenda Item 3: There were no Visitors comments.

Under Agenda Item 4: Commissioner Escobedo moved to approve the February 24, 2020 regular meeting minutes. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 5: The February Treasurers monthly reports were reviewed. Commissioner Knight moved to approve. Commissioner Escobedo seconded the motion, which carried unanimously.

Under Agenda Item 6: Checks and distributions over \$2,000 were reviewed for the period of February 16th to March 19, 2020. Commissioner Escobedo moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 7: The Commissioners reviewed the Sales Tax Status Report for February.

Under Agenda Item 8: Chief Wittig presented the Monthly Status Report for February.

Under Agenda Item 9: Regarding Other Business, Commissioners instructed Chief Wittig to proceed with the Station 301 Training area improvement and expansion project.

Under Agenda Item 10: It was announced that the next REGULAR Board meetings of TCESD#3 would be held, April 27<sup>th</sup>, May 18<sup>th</sup> and June 22, 2020 at Station 302. Meeting of the ESDCC on April 18<sup>th</sup> was cancelled due to the COVID Pandemic.

Under Agenda Item 11: There being no further business, the meeting was adjourned at 7:59 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, March 23, 2020 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the February 24, 2020 regular meeting of the District.
5. Review and approval of the Treasurers' monthly report for February 2020.
6. Approve payments over \$2,000 from February 16 to March 19, 2020.
7. Review Sales Tax Statistics
8. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
9. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
10. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
11. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on March 19, 2020.

By: \_\_\_\_\_ Herb Holloway, Business Manager