

# **Minutes of Travis County Emergency Services District #3**

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## **June 29, 2015**

Attached to and incorporated into these minutes is a copy of the official agenda for the June 29, 2015 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:02 p.m. A quorum was established with Commissioners Edd New, John Villanacci, Carroll Knight, Gina Starr-Hill and David Detwiler attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; Training Chief Hartigan;; Business Mgr. Holloway; Office Mgr Bluemel, Eng. Ramsdell, Probationary Hester, Capt. Bergman, Eng. Grieser, FF Scacco.

Visitors included Roger Simmons, Scott Maiberger and Marta Hurst.

Under Agenda Item 3: There were no general comments from visitors at this time.

Under Agenda Item 4: A presentation was given by Simmons (S.O. 146 Investment Mgt.), Miaberger (Nationwide) and Hurst (InWest Retirement Solutions) on the advantages to move the Districts 401 and 457 plans to Nationwide. There was further discussion regarding a contract with InWest Retirement Solutions to be the Third Party Administrator and Iron Financial as the Administrative Fiduciary of the 401 and 457 plans. After considerable discussion and questions Commissioner Knight moved to proceed with the conversion to Nationwide, In West and Iron Financial. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Detwiler moved to approve the minutes of the May 26, 2015 Regular meeting. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Villanacci moved to approve the minutes of the May 30, 2015 Special meeting. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 7: Commissioner Detwiler moved to approve Treasurer's monthly report for May 2015, Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 8: The record shows that a sales tax collection report was discussed in great detail and it was accepted.

Under Agenda Item 9: Commissioner Starr-Hill moved to authorize expenditures over \$2,000.00 each, written from May 22, 2015 to June 25, 2015. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 10: Fire Chief Wittig presented the Status Report for May.

Under Agenda Item 11: There was considerable discussion and questions regarding the proposed budget and timing of the Travis County Appraisal District certifying the property values. It was decided to call and Special meeting on July 21, 2015 to further review the proposed 2015-16 budget & Seven Year Strategic Plan.

Under Agenda Item 12: Commissioner President New announced the next ESDCC meeting will be held July 18, 2015 at TCESD#3 Station 302.

Under Agenda Item 13: Commissioner President New announced the next board meetings to be held July 27, 2015, and August 31, 2015

Under Agenda Item 14: There being no further business, Commissioner President New moved to adjourn the meeting at 8:12 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner  
*(Minutes taken by Herb Holloway)*

Approved by Board of Commissioners: \_\_\_\_\_ (Date)

Representative Commissioner: \_\_\_\_\_ (Signature)

(Printed Name) \_\_\_\_\_

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Tuesday, May 26, 2015 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approval of minutes of the April 27, 2015 regular meeting of the District.
5. Review and approval of the Treasurer's monthly report for April 2015.
6. Review Sales Tax Statistics.
7. Approve payments over \$2,000 from April 24th to May 21, 2015.
8. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Projects
9. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
  2. Commissioner Announcements (no action will be taken on any such announcements)
10. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
11. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ M. on May 22, 2015.

By: \_\_\_\_\_ Kurstin Bluemel, Office Manager