

# **Minutes of Travis County Emergency Services District #3**

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## **August 25, 2014**

Attached to and incorporated into these minutes is a copy of the official agenda for the August 25, 2014 meeting.

Under Agenda Items 1 & 2: Commissioner Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:05 p.m. A quorum was established with Commissioners Edd New, Carroll Knight, John Villanacci and Gina Starr-Hill attending. Commissioner David Detwiler was not in attendance.

Fire department personnel present at the meeting included: Fire Chief Wittig; Business Mgr. Holloway; District Chief Hartigan, Office Mgr Bluemel, Capt. Scott Barfield, RDO Brian Storer, and Daniel Russell.

Alice Knight was also an attending guest.

Under Agenda Item 3: There were no general comments from visitors at this time.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the July 28, 2014 regular meeting. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Knight moved to approve the minutes of the August 12, 2014 special budget meeting. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 6: Payments related to the Installment Agreement with Pecan Springs Ranch are completed.

Under Agenda Item 7: Commissioner Starr-Hill moved to approve Treasurer's monthly report for July 2014, Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 8: The record shows that a sales tax collection report was presented, discussed extensively, and accepted.

Under Agenda Item 9: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from July 25, 2014 to August 21, 2014. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 10: Commissioner Villanacci moved to authorize the sale of apparatus at reduced cost with final approval after consensus from the Board. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 11:

At 7:30 p.m. President New announced a withdrawal of the Board into a Closed Meeting as authorized pursuant to Texas Government Code Section 551.074.

At 8:08 p.m. President New reconvened the general meeting.

No action taken. Commissioner Knight left the board meeting at 7:52 with a quorum established with Commissioners Edd New, John Villanacci and Gina Starr-Hill attending.

Under Agenda Item 12: Commissioner Villanacci moved to approve the Budget for the fiscal year 2015, seconded by Commissioner Starr-Hill, which carried unanimously.

Under Agenda Item 13: Public Meeting scheduled for 2014-15 Tax Rate and plan to adopt a rate in the regular September board meeting.

Under Agenda Item 14: Fire Chief Wittig presented the Status Report for July.

Under Agenda Item 15: It was noted that the next ESDCC meeting will be held September 6, 2014 at Station 302.

Under Agenda Item 16: Commissioner New announced the next board meetings to be held September 29, 2014 and October 27, 2014.

Under Agenda Item 17: There being no further business, Commissioner New moved to adjourn the meeting at 8:37 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner  
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: \_\_\_\_\_ (Date)

Representative Commissioner: \_\_\_\_\_ (Signature)

(Printed Name) \_\_\_\_\_

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, August 25, 2014 in the Community Room of TCESD3 Station 302 located

at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approval of minutes of the July 28, 2014 regular meeting of the District.
5. Review and approval of minutes of the August 12, 2014 Special meeting of the District
6. Discuss status of payments related to the Installment Agreement with Pecan Springs Ranch.
7. Review and approval of the Treasurer's monthly report for July 2014.
8. Review Sales Tax Statistics.
9. Approve payments over \$2,000 from July 25th to August 21, 2014.
10. Discuss and consider directing Fire Chief to negotiate selling price of apparatus currently advertised for sale.
11. Discussion and take action on Business Manager's employment with the District, and the District reserves the right to go into closed meeting under Section 551.074, Texas Government Code, Personnel Matters
12. Review, discussion and possible approval of the proposed 2014-2015 budget.
13. Discussion on a proposed 2014-15 Tax Rate and timing of setting Public Meeting dates to adopt such.
14. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Projects
15. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
  2. Commissioner Announcements (no action will be taken on any such announcements)
16. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
17. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ M. on August 21, 2014.

\_\_\_\_\_ Kurstin Bluemel, Office Manager