

Minutes of Travis County Emergency Services District #3

October 28, 2013

Attached to and incorporated into these minutes is a copy of the official agenda for the October 28, 2013 meeting.

Under Agenda Items 1 & 2: Commissioner Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners Edd New, Carroll Knight, John Villanacci, David Detwiler, and Gina Starr-Hill attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; Business Mgr. Holloway; and District Chief Hartigan,.

Under Agenda Item 3: There were no general comments from Visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the September 23rd meeting. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 5: After a brief discussion, Commissioner Knight moved to approve the September treasurer's report seconded by Commissioner Villanacci, which carried unanimously.

Under Agenda Item 6: Let the record show that Commissioner Knight presented a review of the Investment Officers report for the quarter ending September 30th. Commissioner Star-Hill moved to approve the report, seconded by Commissioner Villanacci, which carried unanimously.

Under Agenda Item 7: After review and discussion of an Order to remove certain territory (Upper Bear Creek COA Parcels 1,102 acres) from the District as of April 15, 2013, Commissioner Gina-Hill moved to disannex the territory. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 8: The record shows that a sales tax collection report was received and reviewed.

Under Agenda Item 9: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from September 20, 2013 to October 24, 2013. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 10: Fire Chief Wittig presented the Status Report for September.

Under Agenda Item 11: There was no information to discuss regarding ESDCC activities. It was noted that the next meeting would be November 9th.

Under Agenda Item 12: Commissioner New announced the next Board meetings to be held November 25th and December 16, 2013. Commissioner New also announce that the Board would meet on November 9th at the CE-Bar Station for a Strategic Planning meeting with Silvia Stern as the facilitator.

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Under Agenda Item 13: Their being no further business, Commissioner New moved to adjourn the meeting at 8:18 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, October 28th, in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approval of minutes of the September 23, 2013 regular meeting of the District.
5. Review and approval of the Treasurer's monthly report for September 2013.
6. Investment Officers Report
7. Review and possible approval of Order to remove territory from District (Upper Bear Creek COA)
8. Review Sales Tax Statistics.
9. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated September 20 to October 24, 2013
10. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Projects
11. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
 2. Commissioner Announcements (no action will be taken on any such announcements)
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on October 24, 2013.

_____ Kurstin Bluemel, Office Manager