

Minutes of Travis County Emergency Services District #3

January 28, 2013

Attached to and incorporated into these minutes is a copy of the official agenda for the January 28th, 2013 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners John Villanacci, Edd New, Carroll Knight, and Gina Starr-Hill attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; Business Mgr. Holloway; District Chief Hartigan; and Office Mgr. Bluemel.

Also in attendance were visitors from Wells Nelson & Associates LLP and from McCall Parkhurst & Horton LLP.

Under Agenda Item 3: There were no general comments from visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the December 17th meeting. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Knight moved to authorize the issuance of Travis County Emergency District No. 3 Order as listed in the agenda. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Villanacci moved to authorize the payment to the Attorney General of \$3,030 for the review fee of the 2013 Bond Refunding Documents. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 7: After a discussion of approval and some suggested changes, Commissioner Villanacci moved to approve the December Treasurer's report seconded by Commissioner Starr-Hill. The motion carried unanimously.

Under Agenda Item 8: The record shows that a sales tax collection report was received and discussed extensively.

Under Agenda Item 9: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from December 12 2012 – January 25 2013. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 10: Fire Chief Wittig presented the Status Report for December.

Under Agenda Item 11: President New reported at the ESDCC meeting two things stood out to him the most: two Commissioners were removed because of a lack of Education hours and AFD's union wanting to make a standard absorption contract for all ESDs. The next meeting of the ESDCC will be held February 23rd.

Under Agenda Item 12: President New announced the next board meeting to be held February 25th.

Under Agenda Item 13: There being no further business, President New moved to adjourn the meeting at 8.15 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, January 28th., in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approval of minutes of the December 17th regular meeting of the District.
5. Consideration and action with respect to "Order Authorizing The Issuance Of Travis County Emergency District No. 3 Limited Tax Refunding Bonds; Authorizing The Levy Of An Ad Valorem Tax In Support Of The Bonds; Entering Into A Paying Agent/Registrar Agreement, An Escrow Agreement And Acceptance Of A Commitment And Investment Letter; And Other Matters Related To The Issuance Of The Bonds."
6. Authorizing payment of Attorney General bond review fee.
7. Review and approval of the treasurer's monthly report for December
8. Review Sales Tax Statistics.
9. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 12/12/12 – 1/25/13
10. Chief's Monthly Status Report
 1. Significant incident runs;
 2. Statistics;
 3. Special Projects
11. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
 2. Commissioner Announcements (no action will be taken on any such announcements)
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on January 24th 2013.

_____ Kurstin Bluemel, Office Manager