

Minutes of Travis County Emergency Services District #3

July 23, 2012

Attached to and incorporated into these minutes is a copy of the official agenda for the July 23rd 2012 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners John Villanacci, Edd New, Carroll Knight, and Gina Starr-Hill attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; Business Mgr. Miller; District Chief Hartigan; Firefighters: Kubin; Ramsdell; Russell; & Dalland; and Admin. Assistant Bluemel.

Under Agenda Item 3: There were no general comments from visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the June 25th 2012 meeting. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Villanacci moved to approve the June Treasurer's report seconded by Commissioner Starr-Hill. The motion carried unanimously.

Under Agenda Item 6: The record shows an investment report was presented for the 2nd calendar quarter of 2012.

Under Agenda Item 7: The record shows that a sales tax collection report was presented

Under Agenda Item 8: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from June 27th – July 24th 2012. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 9: Commissioner Starr Hill moved to approve the FY 2013 proposed budget with item 660 being reinstated to \$8,100. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 10: President New gave an overview of a meeting held with Austin Fire Department (AFD) regarding possible contract for services. Mr. New reported that AFD presented a cost of \$700,000 for overhead related to their management of personnel and facilities of ESD3. He stated that the entire concept may not be feasible unless this figure is reduced.

Under Agenda Item 11: Fire Chief Wittig presented the Status Report for June.

Under Agenda Item 12: Chief Wittig reported briefly on the ESDCC meeting of July 21st. He mentioned the retirement of Danny Hobby with an executive job search to find a replacement at approximately \$150,000 per year. Mr. Hobby will be meeting with Chiefs and their ESDCC Representatives to cover the 5-Step Gap Analysis.

Under Agenda Item 13: Commissioner New announced August 27th and September 24th as the next two regular monthly meetings of the Board.

Under Agenda Item 14: There being no further business, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, July 23rd 2012 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General Visitor Communications: Receive comments from visitors.
4. Review and approval of minutes of the June 25th meeting of the District.
5. Review and approval of the treasurer's monthly report for May.
6. Review the Investment Officer's report for the quarter ending June 30th 2012.
7. Review Sales Tax Statistics.
8. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 6/27/12 – 7/16/12
 2. Checks dated 7/17/12 - 7/24/12
9. Review, discussion and possible approval of the proposed 2012-2013 budget.
10. Report by President New regarding discussions of potential contract with Austin Fire Department.
11. Chief's Monthly Status Report
 1. Significant incident runs;
 2. Statistics;
 3. Special Projects
12. Other Business:
 1. Report on ESDCC meeting of July 21st 2012.
 2. Announcement of the next ESDCC meeting date.
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on July 19th 2012

_____ Kurstin Bluemel, Administration