

Minutes of Travis County Emergency Services District #3

April 23, 2012

Attached to and incorporated into these minutes is a copy of the official agenda for the April 23rd 2012 meeting.

Under Agenda Items 1 & 2: Vice President John Villanacci called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Bob Taylor, John Villanacci, Carroll Knight, and Gina Starr-Hill attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; Business Mgr. Miller; District Chief Hartigan; Captain Patton; Engineer Grieser; and Firefighters Clarke and Montgomery. Also present was the District's attorney, Ken Campbell.

Under Agenda Item 3: There were no general comments from visitors.

Under Agenda Item 4: Commissioner Knight moved to approve the minutes of the March 26th 2012 meeting. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Taylor moved to approve the March Treasurer's report seconded by Commissioner Starr-Hill. The motion carried unanimously.

Under Agenda Item 6: The record shows that the Investment Report for the first quarter of 2012 was presented.

Under Agenda Item 7: The record shows that a sales tax collection report was presented.

Under Agenda Item 8: Brief proposals, provided by Wells Fargo Bank and Government Capital, regarding refinancing the drill tower at a lower interest rate and using ad valorem taxes to guarantee the loan were put before the board. The commissioners were interested but needed more details and up-to-date figures. They requested information regarding closing costs, prepayment penalties, and possibly an alternative proposal using the drill tower as collateral.

Under Agenda Item 9: Commissioner Taylor moved to authorize expenditures over \$2,000.00 each, written from March 28 – April 24th 2012. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 10: Commissioner Taylor moved to request the Texas State Comptroller to take the remainder of the payback amount out of the next convenient allocation. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 12: Chief Wittig presented the monthly status report for March and fielded questions regarding sales of two vehicles: no takers yet.

At 7:59 p.m. President New recessed the meeting to go into closed session to discuss Item 11 under Section 551.071 of the Texas Government Code.

At 8:19 p.m. President New reconvened the regular meeting.

No action was taken on Item 11.

Under Agenda Item 13: Commissioner Taylor announced that the ESDCC would meet on April 28th at station 302.

Under Agenda Item 14: President New announced May 21st as the date of the next monthly board meeting.

Under Agenda Item 15: There being no further business, Commissioner Taylor moved to adjourn the meeting at 8.25 p.m. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, April 23rd 2012 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General Visitor Communications: Receive comments from visitors.
4. Review and approval of minutes of the March 26th 2012 meeting of the District.
5. Review and approval of the treasurer's monthly report for March.
6. Investment Officer's report for the first quarter of the calendar year 2012
7. Review Sales Tax Statistics.
8. Review proposed lease refinancing (drill tower) from Government Capital Corporation and Wells Fargo Bank.
9. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 3/28/12 – 4/19/12
 2. Checks dated 4/20/12 - 4/24/12
10. Discuss and approve, possibly, a request to the State Comptroller's office to collect the balance of the payback at their earliest opportunity. (\$11,000 if in May, \$10,000 if in June)
11. Receive a report from sub-committee related to possible contract-for-services relationship with Austin Fire Department. The District reserves the right to enter into a Closed Meeting under Sections 551.072 and/or 551.071 and/or 551.074.
12. Chief's Monthly Status Report
 1. Significant incident runs;
 2. Statistics;
 3. Special Projects
13. Other Business:
 1. Report on any ESDCC meetings since the last regular ESD meeting.
 2. Announcement of the next ESDCC meeting date.
14. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
15. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on March 22nd 2012

_____ Kurstin Bluemel, Office Manager