

Minutes of Travis County Emergency Services District #3

August 30, 2010

Attached to and incorporated into these minutes is a copy of the official agenda for the August 30th 2010 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Edd New, Carroll Knight, and John Villanacci attending.

Fire department personnel present at the meeting included: Assistant Fire Chief Wittig; Business Manager Miller; District Chief Hartigan, and Lieutenant Bergman.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the July 26th meeting. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Villanacci moved to approve the Treasurer's Report and the Sales Tax Report, seconded by Commissioner New. The motion carried unanimously.

Under Agenda Item 6: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from July 27th – August 31st 2010. Commissioner Knight seconded the motion, which carried unanimously

Under Agenda Item 7: Commissioner Villanacci moved to approve the FY2011 budget with an additional \$16,000 to be added to General Training. Commissioner Knight seconded the motion, which carried unanimously

Under Agenda Item 8: Commissioner Villanacci moved that the property tax rate be decreased by the adoption of a rate of 0.10 per \$100 valuation which will effectively decrease taxes for maintenance and operations by \$1.50 on a \$100,000 home. Commissioner Knight seconded the motion, which carried unanimously. The following aye votes were recorded: John Villanacci, Carroll Knight, and Edd New. The following were absent and not voting: Bob Taylor and Rick Coneway.

Under Agenda Item 9: Commissioner Knight moved to accept the engagement letter from John F. Lewis for auditing services pertaining to FY2010. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 10: Assistant Chief Wittig presented the Monthly Status Report for July in the absence of Chief Warren.

Under Agenda Item 11: Commissioner Villanacci updated the board regarding the actions and discussions of the Special Review Committee.

Under Agenda Item 12: Attention was drawn to the highlights from a previous ESDCC meeting and the agenda from the August 21st meeting.

Under Agenda Item 13: President New announced the next regular meeting will be held on September 30th at 7:00 p.m.

There were no Closed Meetings

Under Agenda Item 14: There being no further business the meeting was adjourned at 8:13 p.m.

Respectfully submitted,

Carroll Knight Secretary, Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, August 30, 2010 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the July 26th meeting.
5. Treasurer's monthly report for July 2010 and Sales Tax Report.
6. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 7/27/2010 - 8/13/2010
 2. Checks dated 8/14/2010 - 8/31/2010
7. Review and approve, possibly, the FY2011 budget.
8. Vote to adopt the tax rate for the 2010 – 2011 year. Record individual votes.
9. Review and accept, possibly, an engagement letter from John F. Lewis, P.C., auditors.
10. Chief's Monthly Status Report.
11. Highlights from Special Review Committee.
12. Other Business:
 - A. Highlights from ESDCC July meeting
 - B. Agenda from 8-21-10
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Consider and take appropriate action on any matters discussed in Closed Meeting(s).
15. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on August 26th 2010

_____ Megan Lundquist, Office Manager