

# **Minutes of Travis County Emergency Services District #3**

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**July 26, 2010**

*Attached to and incorporated into these minutes is a copy of the official agenda for the July 26<sup>th</sup> 2010 meeting.*

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Edd New, Rick Coneway, Carroll Knight, and John Villanacci attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chiefs Elliott & Wittig; Business Manager Miller; District Chiefs Groman & Hartigan and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the June 26<sup>th</sup> meeting. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Villanacci moved to approve the Treasurer's Report and the Sales Tax Report, seconded by Commissioner Coneway. The motion carried unanimously.

Under Agenda Item 6: Commissioner Coneway moved to approve the Investment Report for the second quarter of the 2010 calendar year. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 7: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from June 30<sup>th</sup> – July 27<sup>th</sup> 2010. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 8: Chief Warren's Policy Budget Issue Paper was reviewed (pages 20-21). It was generally agreed to go with the Matching Funds Increase and Firefighting Boots Allowance but only half of the Cost of Living Adjustment. Therefore, 1.1% increase in pay at the beginning of the fiscal year with an additional 1.1% to be given later if the income outlook improves (i.e. increase in sales tax expectations).

Under Agenda Item 9: Commissioner Villanacci moved to approve spending up to \$5,000 toward legal research costs pertaining to ESD mergers. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 10: Chief Warren presented the Monthly Status Report for June.

Under Agenda Item 11: ESDCC update: Commissioner New gave his impressions of the CTECC center located in the vicinity of the old Mueller airport, which the ESDCC Commissioners visited at the last meeting. Chief Warren provided a brief outline of the items discussed at the July 24<sup>th</sup> meeting of the ESDCC. This included data sharing, consolidation, insurance requests, budget hearings, and a ground study. This study will examine the distribution of personnel and vehicles (including ambulances) across the county. See new pages 31 and 32.

Under Agenda Item 12: President New announced the next regular meeting will be held on August 30<sup>th</sup> at 7:00 p.m.

Under Agenda Item 13: There were no Closed Meetings

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Under Agenda Item 14: There being no further business the meeting was adjourned at 8:13 p.m.

Respectfully submitted,

Carroll Knight Secretary, Board of Commissioners  
*(Minutes taken by Madeline Miller)*

Approved by Board of Commissioners: \_\_\_\_\_ (Date)

Representative Commissioner: \_\_\_\_\_ (Signature)

(Printed Name) \_\_\_\_\_

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, July 26, 2010 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
  - a. Receive comments from visitors.
4. Review and approval of minutes of the June 28<sup>th</sup> meeting.
5. Treasurer's monthly report for June 2010 and Sales Tax Report.
6. Investment Officer's report for the 2<sup>nd</sup> quarter of calendar year 2010.
7. Approve payments over \$2,000 with sworn statements for the following:
  1. Checks dated 6/30/2010 - 7/14/2010
  2. Checks dated 7/14/2010 - 7/27/2010
8. Discussion and possible action regarding general budget issues for FY11.
9. Discussion and possible action on sharing legal research costs with TCESD9 pertaining to ESD mergers
10. Chief's Monthly Status Report.
11. Other Business:
  - A.
  - B.
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Consider and take appropriate action on any matters discussed in Closed Meeting(s).
14. Adjourn.

By: \_\_\_\_\_ Madeline Miller, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ . M. on July 22<sup>nd</sup> 2010

\_\_\_\_\_ Megan Lundquist, Office Manager