

Minutes of Travis County Emergency Services District #3

June 28, 2010

Attached to and incorporated into these minutes is a copy of the official agenda for the June 28th 2010 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:05 p.m. A quorum was established with Commissioners Edd New, Rick Coneway, Carroll Knight, and John Villanacci attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chief Wittig; Business Manager Miller; and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Roger Simmons of LPL Financial Services and the District's current 457(b) Plan broker, reviewed proposed changes to be made to the retirement plans for full-time employees of the District [see page 2 of July Board Package] and entertained questions from those present. Commissioner Villanacci moved to adopt the proposal to create a new 457(b) and a 401(a) to be lodged with John Hancock and administered by Jay Scholz. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Coneway moved to approve the minutes of the May 24th and June 10th meetings. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Villanacci moved to approve the Treasurer's Report and the Sales Tax Report, seconded by Commissioner Coneway. The motion carried unanimously.

Under Agenda Item 7: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from May 26th – June 29th 2010. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 8: Assistant Chief Wittig presented the Chief's Monthly Status Report for May in the absence of Chief Warren, who was relieved to assist in organizing a deployment to a possible hurricane area.

Under Agenda Item 9: Attention was drawn to the Meeting Highlights of March 27th 2010. Commissioner Villanacci reported on the June 19th meeting of the ESDCC, held at station 302. Among the discussions was the subject of advanced EMT credentialing and an overall plan for the entire county. Commissioner Villanacci is on the committee examining that idea.

Under Agenda Item 10: President New announced the next regular meeting will be held on July 26th at 7:00 p.m.

Under Agenda Item 11: There were no Closed Meetings.

Under Agenda Item 12: There being no further business Commissioner Villanacci moved to adjourn the meeting at 8:07 p.m. Commissioner Coneway seconded the motion, which carried unanimously.

Respectfully submitted,

Carroll Knight Secretary, Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, June 28, 2010 in the Community Room of TCESD3 Station 302 located at

Minutes of Travis County ESD 3 for June 28, 2010

4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review status of the proposed 457 and 401 Plans for the District and take any appropriate action.
5. Review and approval of minutes of the May 24th meeting and June 10th workshop.
6. Treasurer's monthly report for May 2010 and Sales Tax Report.
7. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 5/26//2010 - 6/16/2010
 2. Checks dated 6/17/2010 - 6/29/2010
8. Chief's Monthly Status Report.
9. Other Business:
 - A. Minutes of the March 27th meeting of the ESDCC.
 - B. Agenda for the June 19th meeting of the ESDCC.
 - C. Discussion and comments regarding any information from ESDCC meetings.
10. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
11. Consider and take appropriate action on any matters discussed in Closed Meeting(s).
12. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on June 24th 2010

_____ Megan Lundquist, Office Manager