

# Minutes of Travis County Emergency Services District #3 October 26, 2009

*Attached to and incorporated into these minutes is a copy of the official agenda for the October 26<sup>th</sup> 2009 meeting.*

Under Agenda Items 1 & 2: Board President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Bob Taylor, John Villanacci, Edd New, Rick Coneway, and Carroll Knight attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chief Wittig; Business Manager Miller; District Chiefs Groman and Hartigan; Captain Patton; and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the September 28<sup>th</sup> meeting. Commissioner Taylor seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Taylor moved to approve the Treasurer's Report, seconded by Commissioner Villanacci. The motion carried unanimously.

Under Agenda Item 6: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from September 30<sup>th</sup> through October 27<sup>th</sup> 2009. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 7: Commissioner Taylor moved to approve the Treasurer's Quarterly Investment Report, seconded by Commissioner Coneway. The motion carried unanimously.

Under Agenda Item 8: Commissioner Coneway moved to adopt the Resolution that the form of amended 457 Plan effective since the effective date of the 457 final regulations for PPA and other law changes, presented to this meeting is hereby approved and that the duly authorized agents of the Employer (Travis County ESD #3) are hereby authorized and directed to execute and deliver to the Plan Administrator of the Plan one or more counterparts of the Plan. Commissioner Villanacci seconded the motion, which carried unanimously. [The amendment updates the 'Plan Compensation' definition to match the "415 Compensation" definition that the IRS issued. The 415 Compensation limit is the total contribution any single employee may have with all plans combined. This does not change the 457 deferral limit that the District has currently.]

Under Agenda Item 9: Fire Chief Warren presented the Status Report for the month of September. Also, Chief Warren reported on meeting with the new Austin/Travis County EMS Medical Director, Dr. Paul Hinchey, who would like to see First Responders enabled and allowed to perform more extensive care at an emergency event. If this initiative is carried through, the District would incur costs with training and equipment.

Under Agenda Item 10: Regarding ESDCC activities, attention was drawn to the September meeting highlights and ILA agreement highlights in addition to a memorandum regarding the final template of the ILA Agreement.

Under Agenda Item 11: President New announced the next regular meeting would be held on Monday, November 23<sup>rd</sup> with the December meeting brought forward to Monday, December 21<sup>st</sup> 2009.

Under Agenda Item 12: There was no executive meeting.

Under Agenda Item 13: There being no further business Commissioner Villanacci moved to adjourn at 7:57 p.m. Commissioner Coneway seconded the motion, which carried unanimously.

Respectfully submitted,

Carroll Knight Secretary, Board of Commissioners  
*(Minutes taken by Madeline Miller)*

Approved by Board of Commissioners: \_\_\_\_\_ (Date)

Representative Commissioner: \_\_\_\_\_ (Signature)

(Printed Name) \_\_\_\_\_

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 7:00 p.m. on Monday, October 26, 2009 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
  - a. Receive comments from visitors.
4. Review and approval of minutes of the September 28<sup>th</sup> meeting.
5. Treasurer's Report.
6. Approve payments over \$2,000 with sworn statements for the following:
  1. Checks dated 9/30/09 – 10/16/09
  2. Checks dated 10/17/09 - 10/27/09
7. Treasurer's Quarterly Investment Report.
8. Review and approve possibly an amendment to conform the wording of the ESD's 457 Plan to specific IRS definitions.
9. Chief's Monthly Status Report.
10. Other Business:
  - A. Review and discussion of information from the ESDCC.
  - B. Any other business.
11. Announcement of future meeting dates of the Board of ESD 03 Commissioners.

Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, *et seq.*

Return to open session.

12. Consider and take appropriate action on matters discussed in Executive Session.
13. Adjourn.

By: \_\_\_\_\_ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda.

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ . M. on October 22<sup>nd</sup> 2009 \_\_\_\_\_ Megan Lundquist, Office Manager

