

Minutes of Travis County Emergency Services District #3

June 22, 2009

Attached to and incorporated into these minutes is a copy of the official agenda for the June 22nd 2009 meeting.

Under Agenda Items 1 & 2: Board President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Edd New, Rick Coneway, and Carroll Knight attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chiefs Elliott and Wittig; Business Manager Miller; District Chiefs Groman and Hartigan; Captain Patton; and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Coneway moved to approve the May 18th and May 28th minutes. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Knight moved to approve the current budget amendments. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 6: The Treasurer's Report was presented by Commissioner Knight. Commissioner Coneway moved to approve the report, seconded by Commissioner Knight. The motion carried unanimously.

Under Agenda Item 7: Commissioner Coneway moved to authorize expenditures over \$2,000.00 each, written from May 20th to June 23rd 2009. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 8: Commissioner Coneway moved to approve the amendment to the CAFCA Interlocal Mutual Aid Agreement of 2006. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 9: Chief Warren presented the Chief's Operations Report. The Chief reported that the video on retrofitting a sprinkler system in a residential home is almost completed and shall be ready for viewing by the July board meeting. The video is approximately 20 minutes long.

Under Agenda Item 10: Assistant Chief Wittig reported that the Mackey Field Facilities Building will be complete, on schedule, on June 30th 2009.

Under Agenda Item 11: Members were directed to the highlights from the ESDCC May 30th meeting. It was announced that the July 18th meeting will be attended by Chief Warren.

Under Agenda Item 12: President New announced that the next regular meeting of the board would take place on July 27th.

Under Agenda Item 13: There was no Executive Session.

Under Agenda Item 14: There being no further business Commissioner Knight moved to adjourn at 7:45 p.m. Commissioner Coneway seconded the motion, which carried unanimously.

Respectfully submitted,

Carroll Knight Secretary
Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 7:00 p.m. on Monday, June 22, 2009 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the May 18th and May 28th meetings.
5. Consider and approve amendments to the 2009FY budget.
6. Treasurer's Report.
7. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 5/20/09 – 6/12/09
 2. Checks dated 6/13/09 - 6/23/09
8. Discuss and take action on an amendment to the CAFCA Interlocal Mutual Aid Agreement of 2006
9. Chief's Monthly Status Report.
10. Mackey Field and Facility Storage Building Project update.
11. Other Business:
 - A. Highlights from the May 30th meeting of the ESDCC.
 - B. Any other business.
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.

Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, *et seq.*

Return to open session.

13. Consider and take appropriate action on matters discussed in Executive Session.
14. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on June 18th 2009 _____