

Minutes of Travis County Emergency Services District #3

May 18, 2009

Attached to and incorporated into these minutes is a copy of the official agenda for the May 18th 2009 meeting.

Under Agenda Items 1 & 2: Board President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Bob Taylor, John Villanacci, Edd New, Rick Coneway, and Carroll Knight attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chief Wittig; Business Manager Miller; District Chiefs Hartigan and Wilson; Captain Patton; Engineer Torres; Firefighters Grieser and Iverson; and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the April 27th minutes. Commissioner Taylor seconded the motion, which carried unanimously.

Under Agenda Item 5: After some discussion, the commissioners recommended that the staff look into the wording and purchase of a large plaque to be placed in the foyer or hallway of Station 302 in memory of Firefighter Cohnway Johnson. This is in addition to retiring Badge No. 375.

Under Agenda Item 6: President New signed letters of appreciation to all departments and associations who helped with the Cohnway Johnson funeral. It was decided to send a letter of appreciation also to Danny Hobby for speaking at the funeral, since Mr. Hobby declined a donation to charity on his behalf. The commissioners suggested a donation of \$500 be made in Cohnway's name to the Fallen Firefighters Foundation.

Under Agenda Item 7: Commissioner Taylor moved to approve the current budget amendments. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 8: The Treasurer's Report was presented by Commissioner Knight. Commissioner Villanacci moved to approve the report, seconded by Commissioner Coneway. The motion carried unanimously.

Under Agenda Item 9: The commissioners discussed various aspects of the challenging budget preparation for FY2010. Included in the discussion were ideas concerning the increase/decrease of property and sales taxes, recommendations regarding the wages and benefits package, and the use (or not) of the Reserve account money for wages and benefits. The board, generally, wished to leave the floating 9th man on each shift in place.

Under Agenda Item 10: Commissioner Taylor moved to approve the Resolution to amend the authorized representatives to TexPool. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 11: Commissioner Taylor moved to authorize expenditures over \$2,000.00 each, written from April 29th to May 19th 2009. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 12: Chief Warren presented the Chief's Operations Report. Commissioner Taylor requested that Chief Warren track turnover of employees on the report also. Chief Warren requested that President New co-sign a letter to Danny Hobby asking for an old ambulance to be transferred to ESD 3. This would be evaluated for possible training purposes. The ambulance is in an auction yard in Pflugerville currently. Various costs, including liability, are to be gathered for the June board meeting. President of the Oak Hill Firefighters Association, J.D. Patton presented a letter to Chief Warren and the Board from former firefighter, Joe Stock requesting a hearing to

appeal his termination. It was reported that a representative from the Texas State Association of Professional Firefighters would be in attendance at the hearing. A tentative hearing date of May 26th was announced, depending on all persons involved being able to attend.

Under Agenda Item 13: Assistant Chief Wittig reported that the Mackey Field Facilities Building did not receive significant improvements during the month of April.

Under Agenda Item 14: Commissioner Taylor expanded on the highlights of the ESDCC meeting of May 2nd and notes that were included in the package. Commissioner Taylor moved that ESD 3 support the budget initiative necessary to gain funds to support the management and operation of STAR FLIGHT. Commissioner Knight seconded the motion, which carried unanimously. County Commissioner Huber is to be advised of the District's support.

Under Agenda Item 15: It was announced that the next regular meeting of the board would take place on June 22nd.

There was no Executive Session.

Under Agenda Item 17: There being no further business Commissioner Villanacci moved to adjourn at 8:55 p.m. Commissioner Coneway seconded the motion, which carried unanimously.

Respectfully submitted,

Carroll Knight Secretary
Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 7:00 p.m. on Monday, May 18, 2009 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the April 27th meeting.
5. Consider an appropriate memorial for the late firefighter Cohnway Johnson.
6. Review and sign letters of appreciation to all fire departments that assisted with the Johnson funeral; consider a possible honorarium to Danny Hobby in the form of a donation to charity; and consider a donation to the National Fallen Firefighters Foundation in memory of Cohnway Johnson as per the family's wishes.
7. Consider and approve amendments to the 2009FY budget.
8. Treasurer's Report.
9. Discuss broad parameters and major assumptions for the FY2010 budget development.
10. Discuss and approve a resolution amending authorized representatives to TexPool.
11. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 4/29/09 – 5/08/09
 2. Checks dated 5/09/09 - 5/19/09
12. Chief's Operations Report.
13. Mackey Field and Facility Storage Building Project update.
14. Other Business:
 - A. Commissioners' Council April Meeting (May 2) Highlights; Commissioner Taylor's notes on the meeting; Items of potential interest for discussion (ranked).
 - B. Discuss and take appropriate action on supporting the Travis County FY2010 Budget initiative on emergency services.
 - C. Any other business.
15. Announcement of future meeting dates of the Board of ESD 03 Commissioners

Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, *et seq.*

Return to open session.

16. Consider and take appropriate action on matters discussed in Executive Session.
17. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on May 14th 2009 _____ .