

Minutes of Travis County Emergency Services District #3

December 16, 2013

Attached to and incorporated into these minutes is a copy of the official agenda for the December 16, 2013 meeting.

Under Agenda Items 1 & 2: Commissioner Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Edd New, John Villanacci, Carroll Knight, Gina Starr-Hill, and David Detwiler attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; Business Mgr. Holloway; District Chief Hartigan; and Office Mgr. Bluemel.

Under Agenda Item 3: There were no general comments from Visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the November 25th meeting, Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Knight moved to approve the November Treasurer's report seconded by Commissioner Starr-Hill, which carried unanimously.

Under Agenda Item 6: The record shows that a sales tax collection report was received and reviewed.

Under Agenda Item 7: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from November 22, 2013 to December 12, 2013. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 8: Fire Chief Wittig presented the Status Report for November.

Under Agenda Item 9: It was noted that the next ESDCC will be held January 18, 2014 at TCESD 3.

Under Agenda Item 10: Commissioner New announced the next board meetings to be held January 27, 2014 and February 24, 2013.

Under Agenda Item 11: There being no further business, Commissioner New moved to adjourn the meeting at 7:55 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, December 16, 2013 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approval of minutes of the November 25, 2013 regular meeting of the District.
5. Review and approval of the Treasurer's monthly report for November 2013.
6. Review Sales Tax Statistics.
7. Approve payments over \$2,000 from November 22 to December 12, 2013.
8. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Projects
9. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
 2. Commissioner Announcements (no action will be taken on any such announcements)
10. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
11. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on December 13, 2013.

_____ Kurstin Bluemel, Office Manager