

Minutes of Travis County Emergency Services District #3

June 23, 2014

Attached to and incorporated into these minutes is a copy of the official agenda for the June 23, 2014 meeting.

Under Agenda Items 1 & 2: Commissioner Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:02 p.m. A quorum was established with Commissioners Edd New, Carroll Knight, and Gina Starr-Hill attending. Commissioners John Villanacci and David Detwiler were not in attendance.

Fire department personnel present at the meeting included: Fire Chief Wittig; Business Mgr. Holloway; District Chief Hartigan, Office Mgr Bluemel, Capt. Patton, Capt. Barfield, Lt. Lyngaas, Firefighters Ramsdell, Martinez, Ford, Lee, Elkins, Store, Nicholson, and Shelton and Cadets Burke and Nascimbeni.

Under Agenda Item 3: There were no general comments from visitors at this time.

Under Agenda Item 4: Commissioner Starr-Hill moved to approve the minutes of the May 19, 2014 regular meeting. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Knight moved to approve the May Treasurer's report seconded by Commissioner Starr-Hill, which carried unanimously.

Under Agenda Item 6: The record shows that a sales tax collection report was checked thoroughly and the board accepts them.

Under Agenda Item 7: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from May 16, 2014 to June 19, 2014. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 8: Review and discussion of making a final Strategic Plan draft.

Under Agenda Item 9: After presentation and discussion of a potential change from a 24/48 to 48/96 work schedule by some of the Oak Hill Professional Firefighters Assoc., Chief Wittig was charged to work with them and find more information about the concerns raised by the board and union members.

Under Agenda Item 10: Commissioner Knight moved to approve the completed and final draft of the Interlocal Agreement between TCESD3 and Travis County for reimbursement of funds for EMS supplies, after the Districts attorney - Ken Campbell reviews the document. Seconded by Commissioner Starr-Hill, which carried unanimously.

Under Agenda Item 11: Fire Chief Wittig presented the Status Report for May.

Under Agenda Item 12: It was noted that the next ESDCC meeting will be held June 28th at Station 302.

Under Agenda Item 13: Commissioner New announced the next board meetings to be held July 28, 2014, August 25, 2014, and September 29, 2014.

Under Agenda Item 14: There being no further business, Commissioner New moved to adjourn the meeting at 9:02 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, June 23, 2014 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approval of minutes of the May 19, 2014 regular meeting of the District.
5. Review and approval of the Treasurer's monthly report for May 2014.
6. Review Sales Tax Statistics.
7. Approve payments over \$2,000 from May 16 to June 19, 2014.
8. Review and discuss Strategic Plan and needed actions to formalize same.
9. Review and possibly approve a request from the Oak Hill Professional Firefighters Association regarding a trial schedule change.
10. Review and possibly approve Interlocal Agreement between TCESD3 and Travis County for reimbursement of funds for EMS supplies.
11. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Projects
12. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
 2. Commissioner Announcements (no action will be taken on any such announcements)
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf June call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on June 19, 2014.

_____ Kurstin Bluemel, Office Manager