

Minutes of Travis County Emergency Services District #3

May 23, 2016

Attached to and incorporated into these minutes is a copy of the official agenda for the May 23, 2016 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners John Villanacci, Carroll Knight, David Detwiler and Gina Starr-Hill attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; District Chief Hartigan, Business Mgr. Holloway, Firefighters Rusty Bergman, Jason Ramsdell and Luke Dawson.

Under Agenda Item 3: There were no general comments from visitors at this time.

Under Agenda Item 4: President New announce that there would be a closed meetings at this regular meeting.

Under Agenda Item 5: Commissioner John Villanacci moved to approve the April 25, 2016 minutes of the regular meeting of the District. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Knight moved to approve the Treasurer's monthly report for April 2016, Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 7: Commissioner Detwiler moved to authorize expenditures over \$2,000.00 each, written from April 22 to May 19, 2016. Commissioner Star-Hill seconded the motion, which carried unanimously.

Under Agenda Item 8: The record shows that a sales tax collection report was presented by Chief Wittig.

Under Agenda Item 9: Fire Chief Wittig presented the Status Report for April.

Under Agenda Item 10: President New closed the open meeting to discuss personnel issues regarding Fire Chief Wittig at 8:00 p.m.

Under Agenda Item 11: President New called the meeting back into session at 8:45 p.m.

Under Agenda Item 12: Commissioner New announced the next ESDCC meeting would be held June 18th, 2016 at Barton Creek – Station 302.

Under Agenda Item 13: Commissioner New announced the next board meetings would be June 16th and July 18, 2016

Under Agenda Item 14: There being no further business, Commissioner President New moved to adjourn the meeting at 8:51 p.m.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, May 23, 2016 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Announcement that a Closed Sessions will be called and temporary adjournment.
5. Review and approval of minutes of the April 25, 2016 regular meeting of the District.
6. Review and approval of the Treasurers' monthly report for April 2016.
7. Approve payments over \$2,000 from April 22nd to May 19th, 2016.
8. Review Sales Tax Statistics.
9. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
10. Adjournment into closed session per Texas Government Code, Section 551.074 (Personnel Matters), to deliberate the evaluation and employment regarding the Fire Chief.
11. Call to order and open meeting.
12. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements)
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on May 19th, 2016.

By: _____ Herb Holloway, Business Manager