

## Minutes of Travis County Emergency Services District #3

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October 22, 2012

Attached to and incorporated into these minutes is a copy of the official agenda for the October 22 2012 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners Bob Taylor, John Villanacci, Edd New and Carroll Knight. Gina Starr-Hill was absent.

Fire department personnel present at the meeting included: Chief Wittig, Business Mgr. Holloway and District Chief Hartigan.

Under Agenda Item 3: There were no general visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the September 17th regular meeting. Commissioner Taylor seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Knight questioned if the adjustment to accounts 405 and 601 accounting for the reclassifying of \$467,634 of debt vs. being a revenue and expense item was complete. Business Mgr. Holloway confirmed that the reclassification had been done. After a further review of the Treasures Report, Commissioner Villanacci moved to approve the September Treasurer's report. The motion was seconded by Commissioner Taylor and carried unanimously.

Under Agenda Item 6: Commissioner Knight presented the Investment Report dated September 30<sup>th</sup>, Commissioner Villanacci moved to approve and Taylor seconded. Motion carried unanimously.

Under Agenda Item 7: The record shows that a sales tax collection report was presented.

Under Agenda Item 8: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from September 19<sup>th</sup> – October 23<sup>rd</sup> 2012. Commissioner Taylor seconded the motion, which carried unanimously.

Under Agenda Item 9: Review and approval of a Resolution to Amend the Authorized Representatives of the Texas Local Government Investment Pool "TexPool" by removing Madeline Miller and adding Herbert Holloway. A motion was made by Commissioner Taylor to approve such resolution and seconded by Commissioner Villanacci, which carried unanimously.

Under Agenda Item 10: No further action was required by the Board.

Under Agenda Item 11: Chief Wittig presented the Status Report for September, noting Significant Events, Statistics regarding Training, Prevention, EMS Compliance and Special Project Status.

Under Agenda Item 12: President New announced that at the Emergency Services Districts' Commissioners' Council (ESDCC) held on October 6<sup>th</sup>, County Executive Emergency Services Danny Hobby would not be retiring.

Under Agenda Item 13: President New announced the next regular meetings of the District to be November 26<sup>th</sup> and December 17<sup>th</sup>.

Under Agenda Item 13: There being no further business, Commissioner Taylor moved to adjourn the meeting at 7:59 p.m., with Commissioner Knight seconding.

Respectfully submitted,

Carroll Knight, Secretary  
*(Minutes taken by Herb Holloway)*

Approved by Board of Commissioners: \_\_\_\_\_ (Date)

Representative Commissioner: \_\_\_\_\_ (Signature)

(Printed Name) \_\_\_\_\_

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, October 22<sup>nd</sup> in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approval of minutes of the September 17<sup>th</sup> meeting of the District.
5. Review and approval of the treasurer's monthly report for September
6. Report from Investment Officer for quarter ending September 30<sup>th</sup> 2012
7. Review Sales Tax Statistics.
8. Approve payments over \$2,000 with sworn statements for the following:
  1. Checks dated 9/19 - 10/11/12
  2. Checks dated 10/12/12 - 10/23/12
9. Review and possibly approve a Resolution naming Herbert Holloway as an authorized representative in TexPool.
10. Consider and take action as appropriate to proceed with refinancing the TCESD3 2003 and the TCESD3 2005 bonds.
11. Chief's Monthly Status Report
  1. Significant incident runs;
  2. Statistics;
  3. Special Projects
12. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ . M. on October 18<sup>th</sup> 2012

\_\_\_\_\_ Kurstin Bluemel, Administration