

# **Minutes of Travis County Emergency Services District #3**

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## **September 26, 2016**

Attached to and incorporated into these minutes is a copy of the official agenda for the September 26, 2016 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners John Villanacci, Carroll Knight, Gina Starr-Hill and David Detwiler attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; District Chief Hartigan, Business Mgr. Herb Holloway, Firefighters Jason Ramsdell and Rusty Bergman.

Under Agenda Item 3: There were no general comments from visitors at this time.

Under Agenda Item 4: Chief Wittig presented the Travis County Municipal Utility District No. 4 "Head Tank Lease Agreement" for mounting the Information Technology infrastructure. After review Commissioner Detwiler moved to approve the agreement. Commissioner Villanacci seconded the motion, which carried unanimously. Commissioner New was authorized to sign the agreement as President.

Under Agenda Item 5: Commissioner Villanacci moved to approve the August 22, 2016 minutes of the regular meeting of the District. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Knight moved to approve the September 8, 2016 minutes of the Special Tax Hearing of the District. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 7: Commissioner Knight moved to approve the September 15, 2016 minutes of the Special Tax Hearing of the District. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 8: The August Treasurers monthly reports were reviewed. Commissioner Villanacci moved to approve. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 9: Commissioner Starr-Hill moved to authorize expenditures over \$2,000.00 each, written from August 19 to September 22, 2016. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 10: An Order and a Motion of TCESD#3 was read by Commissioner New to adopt a tax property tax rate of 10.00 Cents per \$100 for the tax year 2016-17. Commissioner Detwiler moved to approve the Order-Motion of the District. Commissioner Villanacci seconded the motion, which carried unanimously and noted on the signed Order-Motion by President New.

Under Agenda Item 11: Sales Tax Statistics were reviewed and duly noted.

Under Agenda Item 12: Fire Chief Wittig presented the Status Report for August.

Under Agenda Item 13: In other business, Chief Wittig presented the award from the American Heart Association noting that Travis County ESD #3 is recognized as a GOLD recipient of the 2016 Mission Lifeline. It was also noted the District would hold an Open House at Station 301, October 13, 2016.

Under Agenda Item 14: It was announced that the next regular Board meetings of TCESD#3 would be held October 24<sup>th</sup>, November 28th and December 19, 2016.

Under Agenda Item 16: There being no further business, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Carroll Knight, Commissioner  
*(Minutes taken by Herb Holloway)*

Approved by Board of Commissioners: \_\_\_\_\_ (Date)

Representative Commissioner: \_\_\_\_\_ (Signature)

(Printed Name) \_\_\_\_\_

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, September 26, 2016 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve agreement with Travis County Municipal Utility District No. 4 for use of Head Tank for mounting Information Technology infrastructure.
5. Review and approval of minutes of the August 22 regular meeting of the District.
6. Review and approval of minutes of the September 8 Special Tax hearing meeting.
7. Review and approval of minutes of the September 15 Special Tax hearing meeting.
8. Review and approval of the Treasurers' monthly report for August 2016.
9. Approve payments over \$2,000 from August 19 to September 22, 2016.
10. Vote to adopt the tax rate for the 2016-2017 year. Record individual votes.
11. Review Sales Tax Statistics.
12. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
13. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements)
14. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
15. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on September 22, 2016.

By: \_\_\_\_\_ Herb Holloway, Business Manager