

Minutes of Travis County Emergency Services District #3

January 24, 2022

Attached to and incorporated into these minutes is a copy of the official agenda for the January 24, 2022 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners John Villanacci, Carroll Knight, David Detwiler and Matt Escobedo in attendance.

Fire department personnel present at the meeting included: Chief Wittig and Business Manager Holloway and Firefighters Andrade, Ford, Barfield and Torres.

Under Agenda Item 3: Firefighter Joe Andrade introduced himself as a new member of the team.

Under Agenda Item 4: : The Statement of Officer was recited and solemnly sworn to by all five (5) TCESD#3 Commissioners and Executed by same. All five (5) Commissioners then took the Oath of Office to faithfully execute the duties of the office of Travis County ESD#3. Business Manger Holloway certified their Oaths and signed such.

Under Agenda Item 5: A reconfirmation of Title of Position was agreed to by all Commissioners.

President – J. Edd New

Vice President – John Villanacci

Treasurer/Secretary – Carroll Knight

Asst. Treasurer – David Detwiler

Commissioner – Matt Escobedo

Under Agenda Item 6: The Board DID NOT go into closed meeting under Subchapter D., Section 551.071 of the Texas Government Code. No action taken.

Under Agenda Item 7: Commissioner Detwiler moved to approve the December 27, 2021 regular meeting minutes. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 8: The December Treasurers monthly reports were reviewed. Commissioner Villanacci moved to approve. Commissioner Escobedo seconded the motion, which carried unanimously.

Under Agenda Item 9: Checks and distributions over \$2,000 were reviewed for the period of December 22, 2021 to January 20, 2022. Commissioner Knight moved to approve. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 10: The Investment Officers Report as of December 31, 2021 was reviewed and discussed. Commissioner Escobedo moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 11: The Commissioners reviewed and discussed the Sales Tax Status Reports for December.

Under Agenda Item 12: Chief Wittig presented the Monthly Status Report for December.

Under Agenda Item 13: There are no scheduled ESDCC meetings in the near future.

Under Agenda Item 14: It was announced that the next REGULAR Board meetings of TCESD#3 would be held on February 28th, March 28th and April 25, 2022 at Station 302.

Under Agenda Item 15: Meeting was adjourned at 7:53 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, January 24, 2022 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Action on Statements of appointed Commissioners and administration of Oaths of Office for Commissioners.
5. Reconfirm or Reappoint Commissioners Officers positions
6. Discussion and action on legal matters and consultation with counsel on same; the District reserves the right to go into Closed Meeting on this item under Subchapter D., Section 551.071, of the Texas Government Code.
7. Review and approve the minutes of the December 27, 2021 Regular and Closed meeting of the District.
8. Review and approval of the Treasurers' monthly report for December 31, 2021.
9. Approve payments over \$2,000 from December 22, 2021 to January 20, 2022.
10. Review and approve Investment Officers Reports
11. Review Sales Tax Statistics
12. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
13. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements).
14. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
15. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on January 20, 2022

By: _____ Herb Holloway, Business Manager