

# **Minutes of Travis County Emergency Services District #3**

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## **September 24, 2018**

Attached to and incorporated into these minutes is a copy of the official agenda for the September 24, 2018 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners Gina Starr-Hill, John Villanacci, David Detwiler and Carroll Knight present.

Fire department personnel present at the meeting included: Fire Chief Wittig, Battalion Chief Jason Torres and Business Manager Herb Holloway.

Under Agenda Item 3. There were no comments from visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the August 27, 2018 regular meeting minutes. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 5: The August Treasurers monthly reports were reviewed. Commissioner Starr-Hill moved to approve. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from August 22<sup>nd</sup> to September 20, 2018. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 7: The Adopted 2018-19 Budget from the August 27<sup>th</sup> TCESD#3 Board meeting was reviewed. Discussion on formally adopting the Effective Tax Rate of .0975 per \$100 was considered. Commissioner New, read an Order and Motion of TCESD#3 to ADOPT a property tax rate of 9.75 cents per \$100, which is the Effective Tax Rate composing of a Maintenance and Operating Rate of 8.68 cents and a Adopted Debt Rate of 1.07 cents.

Under Agenda Item 8: A VOTE was taken on the Order and Motion mentioned in Item 7 and the results were five in FAVOR and none against. Motion passed unanimously and Order was signed by Mr. New as Board President. Business Manager Holloway was instructed to forward Order and Motion to Travis County Tax Office.

Under Agenda Item 9: Fire Chief Wittig presented the Sales Tax Status Report for August.

Under Agenda Item 10: Fire Chief Wittig presented the Monthly Status Report for August.

Under Agenda Item 11: The ESDCC met in Pflugerville in September. Next ESDCC meeting will be October 20, 2018 at 4111 Barton Creek Blvd. (Station 302).

Under Agenda Item 12: It was announced that the next REGULAR Board meetings of TCESD#3 would be held October 22<sup>nd</sup>, November 26<sup>th</sup> and December 17, 2018.

Under Agenda Item 13: There being no further business, the meeting was adjourned at 8:01 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, September 24, 2018 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the August 27, 2018 regular meeting of the District.
5. Review and approval of the Treasurers' monthly report for August 2018.
6. Approve payments over \$2,000 from August 22nd to September 20, 2018
7. Discuss and Vote on Adoption of Property Tax Rate for the year 2018-19
8. Sign Order Adopting Property Tax Rate
9. Review Sales Tax Statistics
10. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
11. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ .M. on September 21, 2018.

By: \_\_\_\_\_ Herb Holloway, Business Manager