

# **Minutes of Travis County Emergency Services District #3**

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## **September 29, 2014**

Attached to and incorporated into these minutes is a copy of the official agenda for the September 29, 2014 meeting.

Under Agenda Items 1 & 2: Commissioner Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:04 p.m. A quorum was established with Commissioners Edd New, Carroll Knight, John Villanacci (joined at 7:34pm), David Detwiler, and Gina Starr-Hill attending.

Fire department personnel present at the meeting included: Business Mgr. Holloway; District Chief Hartigan, Office Mgr Bluemel, and Lt. Fiebig.

Under Agenda Item 3: There were no general comments from visitors at this time.

Under Agenda Item 4: Commissioner Starr-Hill moved to approve the minutes of the August 25, 2014 regular meeting. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Knight moved to approve Treasurer's monthly report for August 2014, Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 6: A vote was presented to approve the adoption of the 2014-15 Ad Valorem tax rate to 7.06 cents per hundred for Maintenance and Operations plus 2.02 cents per hundred for the Interest and Debt Sinking Fund, for a total adopted rate of 9.08 cents per hundred valuation of the appraised property within the boundaries for the District. The vote by the Commissioners was unanimous with all in favor. President Edd New signed the Order establishing the .0908 2015 Tax Rate.

Under Agenda Item 7: The record shows that a sales tax collection report was presented and accepted.

Under Agenda Item 8: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from August 25, 2014 to September 21, 2014. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 9: Commissioner Villanacci moved to continue the District Fire Code, policies, and procedures for all purposes, including existing or new applications, permit reviews, and fees, until such time as status of District Fire Code may be addressed by further action of the Board of Emergency Services Commissioners and authorize appropriate staff to implement same, and authorize appropriate staff to take necessary actions to forward new applications, permit reviews, and fees under District Fire Code to Travis County Fire Marshal's Office or other appropriate entity. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 10: District Chief Hartigan presented the Status Report for August.

Under Agenda Item 11: Commissioner New announced that the initiative for a county wide fire department is back on for discussion. It was noted that the next ESDCC meeting will be held October 11, 2014.

Under Agenda Item 12: Commissioner New announced the next board meetings to be held October 27, 2014, November 24, 2014, and December 22, 2014.

Under Agenda Item 13: There being no further business, Commissioner New moved to adjourn the meeting at 8:07 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner  
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: \_\_\_\_\_ (Date)

Representative Commissioner: \_\_\_\_\_ (Signature)

(Printed Name) \_\_\_\_\_

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, September 29, 2014 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approval of minutes of the August 25, 2014 regular meeting of the District.
5. Review and approval of the Treasurer's monthly report for August 2014.
6. Vote to adopt the tax rate for the 2014-2015 year. Record individual votes.
7. Review Sales Tax Statistics.
8. Approve payments over \$2,000 from August 21<sup>st</sup> to September 25, 2014.
9. Discussion and action on status of District Fire Code and necessary procedures, policies, or agreements with Travis County or other appropriate entity to forward new Fire Code applications, permit reviews, and fees under District Fire Code to Travis County or other appropriate entity until such time as status of District Fire Code can be addressed, the continuation of District Fire Code, policies and procedures for all purposes for new or existing fire code applications, permit reviews, and fees, and authorize appropriate staff to implement same
10. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Projects
11. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
  2. Commissioner Announcements (no action will be taken on any such announcements)
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ M. on September 26, 2014.

\_\_\_\_\_ Kurstin Bluemel, Office Manager