

Minutes of Travis County Emergency Services District #3

May 21, 2012

Attached to and incorporated into these minutes is a copy of the official agenda for the May 21st 2012 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:04 p.m. A quorum was established with Commissioners John Villanacci, Edd New, and Carroll Knight attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; Business Mgr. Miller; District Chief Hartigan; and Lieutenant Fiebig. Also present was Pilar Castillo, Business Manager of Wells Fargo bank.

Under Agenda Item 3: There were no general comments from visitors.

Under Agenda Item 4: The commissioners reviewed several options from Government Capital Corporation and Wells Fargo Bank to re-finance the current drill tower lease. Commissioner Villanacci moved to accept the Wells Fargo proposal, using the tax base option. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Villanacci moved to approve the minutes of the April 23rd 2012 meeting. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Villanacci moved to approve the April Treasurer's report seconded by Commissioner New. The motion carried unanimously.

Under Agenda Item 7: The record shows that a sales tax collection report was presented.

Under Agenda Item 8: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from April 25th – May 22nd 2012. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 9: Fire Chief Wittig presented the Status Report for April.

Under Agenda Item 10: Lieutenant Fiebig of the Prevention Division briefed the commissioners on a code enforcement situation concerning two separate properties in business as 'wedding venues'. Commissioner Villanacci moved to authorize Code Enforcement personnel of the District and the District's attorney to take all necessary actions in relation to the Petzolt and Hawkins matters as appropriate and, if necessary, to come before the board to provide an update as necessary. The motion was seconded by Commissioner Knight and carried unanimously.

Under Agenda Item 11: Commissioner New briefed the Board on discussions at the April 28th ESDCC meeting. No actions were taken. Discussions included ESSAT standards of coverage and 911 funds with the suggestion of creating a '911 District'. It was noted that SAFE-D will be organizing a Fall Workshop. Currently, SAFE-D is the only place to obtain the legally-required training for commissioners. The next meeting of the ESDCC will be held in Pflugerville on June 9th 2012.

Under Agenda Item 12: President New announced June 25th and July 23rd as the dates of the next two regular monthly board meetings.

Under Agenda Item 13: There being no further business, Commissioner Villanacci moved to adjourn the meeting at 8.03 p.m. Commissioner New seconded the motion, which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, May 21st 2012 in the Community Room of TCESD3 Station 302 located

at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General Visitor Communications: Receive comments from visitors.
4. Review proposed lease refinancing (drill tower) from Government Capital Corporation and Wells Fargo Bank.
5. Review and approval of minutes of the April 23rd meeting of the District.
6. Review and approval of the treasurer's monthly report for April.
7. Review Sales Tax Statistics.
8. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 4/25/12 – 5/17/12
 2. Checks dated 5/18/12 - 5/22/12
9. Chief's Monthly Status Report
 1. Significant incident runs;
 2. Statistics;
 3. Special Projects
10. Briefing, discussion, and possible motion regarding several fire code issues. Possibility of a closed session to consult with attorney under section 551.071.
11. Other Business:
 1. Report on any ESDCC meetings since the last regular ESD meeting.
 2. Announcement of the next ESDCC meeting date.
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on May 17th 2012

_____ Kurstin Bluemel, Office Manager