

Minutes of Travis County Emergency Services District #3

February 28, 2011

Attached to and incorporated into these minutes is a copy of the official agenda for the February 28th 2011 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners Bob Taylor, John Villanacci, Edd New, and Gina Starr-Hill attending.

Fire department personnel present at the meeting included: Chief Warren; Assistant Chiefs Elliott & Wittig; Business Manager Miller; District Chief Wilson; PIO Warren; Captain Patton; and Firefighters Bluemel, Kubin, Montgomery, Ramsdell and Schminke.

Under Agenda Item 3: There were no general visitors.

Under agenda Item 4: John Lewis and Drew Petersen of John F. Lewis P.C. were present at the meeting. Mr. Petersen presented the audit of FY 2010 to the Board, pointing out highlights of the document. Commissioner Taylor moved to approve the audit, seconded by Commissioner Villanacci. The motion carried unanimously.

Under Agenda Item 5: Commissioner Villanacci moved to approve the minutes of the January 24th meeting. Commissioner Taylor seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Villanacci moved to approve the Treasurer's report seconded by Commissioner Taylor. The motion carried unanimously.

Under Agenda Item 7: The record shows that a sales tax collection report was presented.

Under Agenda Item 8: Commissioner Taylor moved to authorize expenditures over \$2,000.00 each, written from January 26th – February 28th 2011. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 9: Commissioner Taylor moved to approve the amendments to the FY2011 budget. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 10: After some discussion, the question of revising the minimum price for Brush-303 was tabled pending Assistant Chief Wittig's obtaining some firm commitments or offers.

Under Agenda Item 11: After some discussion regarding the possible pay-off of the Wells Fargo Drill Tower lease, the item was tabled until the March meeting. Assistant Chief Wittig was directed to provide some figures showing various scenarios making partial pay off amounts in one or several years, rather than a complete pay off in FY 2012, if that is allowed under this particular lease.

Under Agenda Item 12: Commissioner Taylor spoke of the differing management styles of the ESD3 Board of Commissioners (BOC) and the ESD9 BOC. He spoke also of a member of the ESD9 BOC desiring to have

more contact between the two Boards. President New is to begin with some exploratory telephone calls to members of the ESD9 Board.

Under Agenda Item 13: Chief Warren presented the Status Report for the month of January 2011, drawing attention to the special projects and needs.

Under Agenda Item 14-A: Commissioner Taylor drew attention to the documents in the package concerning Emergency Services Improvements in Travis County. Mr. Taylor then reported that the plan of two or three various ESD's coming to some cooperative arrangement (such as the shared management contract that ESD3 has with ESD9); leading to a total consolidation of Travis County ESDs; did not appear to be working as had been expected. He asked for a general opinion/guideline from the Board regarding the concept of creating a county-wide department from the beginning. Commissioner Villanacci moved that the ESD3 Board support the concept of a county-wide fire/rescue department being created as long as the resulting service to the District would not be less than the District is receiving today. Commissioner Starr-Hill seconded the motion, which carried unanimously.

The next meeting of the ESDCC will be March 19th in Pflugerville.

Under Agenda Item 14-B: Chief Warren informed the Board that the Professional Association had requested a change in policy regarding vacation hours. Chief Warren acknowledged that the item missed inclusion in the agenda and that no action could be taken. He requested the topic to be placed on the March agenda.

Under Agenda Item 15: President New announced March 28th as the next regular monthly meeting date for the Board.

Under Agenda Item 16: There were no closed meetings.

Under Agenda Item 17: There being no further business, Commissioner Villanacci moved to adjourn the meeting at 9.04 p.m. Commissioner Taylor seconded the motion, which carried unanimously.

Respectfully submitted,

Bob Taylor
Commissioner
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, February 28, 2011 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Receive presentation of FY2010 annual audit from the John F. Lewis firm.
5. Review and approval of minutes of the January 24th 2011 meeting.
6. Review and approval of the treasurer's monthly report for January 2011
7. Sales Tax Report.
8. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 1/26/2011 – 2/11/2011
 2. Checks dated 2/12/11 – 2/28/2011
9. Review and approval, possibly, of budget amendments to FY2011
10. Consider revising minimum sale price for Brush 303. Take any appropriate action.
11. Consider paying off Wells Fargo Ground Lease #1974-003 (Drill Tower) from a TexPool account. Take any appropriate action.
12. Discuss the relationship between Travis County ESD #3 Board of Commissioners and Travis County ESD #9 Board of Commissioners.
13. Chief's Monthly Status Report.
14. Other Business:
 - A. Receive a report from the February 19th ESDCC meeting. Consider and take action, as appropriate, on whether to take a position on the concept of a county-wide fire department or other options leading to a more consolidated fire/rescue service in Travis County outside the City of Austin.
 - B. Any other business.
15. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
16. Consider and take appropriate action on any matters discussed in Closed Meeting(s).
17. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on February 24, 2011

_____ Megan Lundquist, Office Manager