

Minutes of Travis County Emergency Services District #3

October 25, 2010

Attached to and incorporated into these minutes is a copy of the official agenda for the October 25th 2010 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Bob Taylor, John Villanacci, Rick Coneway, Carroll Knight, and Edd New attending.

Fire department personnel present at the meeting included: Chief Warren; Assistant Chiefs Elliott & Wittig; Business Manager Miller; Acting District Chief Poag; Captain Patton; Firefighters Kubin & Lee; and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Coneway moved to approve the minutes of the September 30th meeting. Commissioner Villanacci seconded the motion, which carried by 4-1 with Commissioner Taylor abstaining.

Under Agenda Item 5: Commissioner Villanacci moved to approve the Treasurer's Report and the Sales Tax Report, seconded by Commissioner Coneway. The motion carried unanimously.

Under Agenda Item 6: President New noted that the Investment Officer's report for the quarter ending September 30th 2010 was rendered.

Under Agenda Item 7: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from October 1st – October 26th 2010. Commissioner Knight seconded the motion, which carried 4-1 with Commissioner Taylor abstaining.

Under Agenda Item 8: Commissioner Taylor moved to accept the Market Analysis of salaries and to adjust the two fields that were out of range. Commissioner Coneway seconded the motion, which carried 4-1 with Commissioner Knight abstaining.

Under Agenda Item 9:

At 7:40 p.m. President New announced a withdrawal of the Board into a Closed Meeting as authorized pursuant to Texas Government Code Section 771-074, et seq. Joining the Board for the entire meeting was Chief Gary Warren.

At 7:55 p.m. President New reconvened the general meeting. No action was taken.

Under Agenda Item 10: Chief Warren presented the Monthly Status Report.

Under Agenda Item 11: Commissioners Villanacci and Taylor updated the Board regarding the actions and discussions of the Special Review Committee, with special mention of various efforts to effect legislative action to benefit all ESD's in the matter of property and sales taxes.

Under Agenda Item 12: Attention was drawn to the highlights of the September 25th ESDCC meeting and the notes that Chief Warren had e-mailed to the commissioners on the October 23rd ESDCC meeting.

Under Agenda Item 13: President New announced November 29th and December 20th as the next two regular monthly meeting dates for the Board.

Under Agenda Item 14: No action taken as a result of any closed meeting.

Under Agenda Item 15: There being no further business the meeting was adjourned at 8:22 p.m.

Respectfully submitted,

Carroll Knight Secretary, Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, October 25, 2010 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the September 30th meeting.
5. Treasurer's monthly report for September 2010 and Sales Tax Report.
6. Investment Officer's report for quarter ending September 30, 2010.
7. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 10/11/2010 - 10/14/2010
 2. Checks dated 10/15/2010 - 10/26/2010
8. Discussion and possible action on a market adjustment for department salaries.
9. Discussion and possible action on the employment evaluation, or duties of Assistant Chief J.J. Wittig; the Board of Emergency Services Commissioners reserves the right to enter into Closed Meeting on this agenda item, subject to the applicable provisions of Section 771.074, Texas Government Code.
10. Chief's Monthly Status Report.
11. Highlights from Special Review Committee.
12. Other Business:
 - A. Highlights from September 25th ESDCC meeting.
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Consider and take appropriate action on any matters discussed in Closed Meeting(s).
15. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on October 21st 2010

_____ Megan Lundquist, Office Manager