

Minutes of Travis County Emergency Services District #3 December 21, 2009

Attached to and incorporated into these minutes is a copy of the official agenda for the December 21st 2009 meeting.

Under Agenda Items 1 & 2: Board President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Edd New, John Villanacci, and Carroll Knight attending. Commissioner Rick Coneway joined the meeting at 7:15 p.m.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chief Wittig; Business Manager Miller; District Chief Wilson; and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the November 23rd meeting. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Villanacci moved to approve the Treasurer's Report, seconded by Commissioner New. The motion carried unanimously.

Under Agenda Item 6: By common assent the approval above also covered the Sales Tax Report.

Under Agenda Item 7: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from November 25th – December 22nd 2009. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 8: Commissioner Villanacci moved to amend the FY 2010 budget by the addition of an income category "487 Vending Machine Receipts" with a budget of \$4,000 and an expense category "636 Vending Machine Supplies & Equipment" with a budget of \$4,000 also.

Under Agenda Item 9: Fire Chief Warren presented the Status Report for the month of November.

Under Agenda Item 10: In the absence of any written report from the Emergency Services Districts Commissioners Council (ESDCC, the council) Chief Warren noted the following: Chief Warren made a presentation to the council on the current contract between ESD 3 and ESD9 and noted there was discussion regarding other ESD's using similar contracts and regarding mergers – such as ESD1 with ESD7. Along similar lines, President New noted that County Commissioner Huber favors consolidation of ESDs. The next meeting of the council will take place at the end of January/beginning of February.

Under Agenda Item 11: President New announced the next regular meeting would be held on Monday, January 25th 2010 and reminded all present of the awards Banquet to be held on January 16th 2010.

Under Agenda Item 12: There was no executive meeting.

Under Agenda Item 13: There being no further business Commissioner Villanacci moved to adjourn the meeting at 7:34 p.m. Commissioner Coneway seconded the motion, which carried unanimously.

Respectfully submitted,

Carroll Knight Secretary, Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 7:00 p.m. on Monday, December 21, 2009 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the November 23rd meeting.
5. Treasurer's Report.
6. Sales Tax Report.
7. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 11/25/09 – 12/14/2009
 2. Checks dated 12/15/09 - 12/22/09
8. Consider and possibly approve a budget amendment as follows: Income of \$4,000 in new category "487 Vending Machine Receipts" and expenditure of \$4,000 in a new expense category 636 "Vending Machine Supplies & Equipment".
9. Chief's Monthly Status Report.
10. Other Business:
 - A. Review and discussion of the latest information from the ESDCC.
 - B. Any other business.
11. Announcement of future meeting dates of the Board of ESD 03 Commissioners.

Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, *et seq.*

Return to open session.

12. Consider and take appropriate action on matters discussed in Executive Session.
13. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda.

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on December 17th 2009 _____ Megan Lundquist, Office Manager