

Minutes of Travis County Emergency Services District #3 December 15, 2008

Attached to and incorporated into these Minutes is a copy of the official Agenda for the December 15, 2008 meeting.

Under Agenda Items 1 & 2: Board President Bob Taylor called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners Bob Taylor, John Villanacci, Edd New, Rick Coneway, and Carroll Knight attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chiefs Elliott and Wittig; Business Mgr. Miller; District Chiefs Groman and Hartigan; and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the September 22nd 2008 and the November 17th minutes. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Villanacci moved to approve the Treasurer's Report, seconded by Commissioner Coneway. The motion carried unanimously.

Under Agenda Item 6: Due to changes in assignments and personnel reflected on the revised organizational chart, the amount due from ESD3 to ESD9 under the Oak Hill – Westlake Fire Department Interlocal Service Agreement is amended to \$42,500.00 for the 12/15/08 – 12/15/09 year. Commissioner Coneway moved to accept the revised document in principle, assuming no changes. The motion was seconded by Commissioner New and carried unanimously.

Under Agenda Item 7: Commissioner New moved to approve the new one-year contract with Ernestina Rodriquez, Sales Tax Consultant. Commissioner Villanacci seconded the motion. The motion carried with Commissioner Taylor abstaining and the remaining four commissioners voting 'aye'.

Under Agenda Item 8: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from November 19th through December 16th 2008. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 9: Chief Warren presented the operations report.

Under Agenda Item 10: Assistant Chief Wittig reported that acceptance of a bid on the Mackey Field Facility building was close.

Under Agenda Item 11: Commissioner Taylor announced that a recommendation is being discussed regarding the EMS response time goal to decrease to 8.59 minutes.

Under Agenda Item 12: President Taylor announced the next regular meeting would be held January 26th 2009 with an Awards Banquet taking place on January 17th 2009.

Under Agenda Items 13: There was no executive session.

Under Agenda Item 14: There being no further business, Commissioner Coneway moved to adjourn the general meeting at 7:48 p.m. with Commissioner New seconding. The motion carried unanimously.

Respectfully submitted,

Rick Coneway, Secretary
Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 7:00 p.m. on Monday, December 15, 2008 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the September 22nd and November 17th meetings.
5. Treasurer's Report.
6. Discuss and consider approval to continue the Interlocal Service Agreement with Travis County ESD #9, with amendments.
7. Discuss and consider approving an extension of the contract with Tina Rodriguez, Sales Tax Consultant.
8. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 11/19/08 – 12/05/08
 2. Checks dated 12/06/08 - 12/16/2008
9. Chief's Operations Report.
10. Mackey Field and Facility Storage Building Project update.
11. Comments from President Taylor on activities of the latest ESD Commissioners' Council meeting.
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners

Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, *et seq.*

Return to open session.

13. Consider and take appropriate action on matters discussed in Executive Session.
14. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on December 11th 2008 _____ Megan Lundquist, Office Manager