

**Minutes of Travis County Emergency Services District #3
Special Meeting: July 28, 2008; 5:00 p.m.**

The Board of Commissioners of Travis County ESD #3 ('District', 'TCESD3') met at 5:00 p.m. at Nunzia's restaurant 7720 W. Highway 71, Austin, Travis County, Texas. A quorum was established. Attending were Commissioners John Villanacci, Edd New, Rick Coneway, and Carroll Knight.

Fire department personnel present at the meeting included: Fire Chief Warren and Milissa Warren; and Assistant Fire Chief Wittig.

Representatives at the meeting from the Lower Colorado River Authority included Brenda Adair, Scott Spears, and Roland Pena.

Representatives at the meeting from Pedernales Electric Cooperative included Toni Reyes, Tessa Doehrman, and Trey Grebe.

Attached to and incorporated into these Minutes is a copy of the official Agenda for the July 28th meeting at 5:00 p.m.

Under Agenda Item 2: Conversation was of a general nature during the dinner meeting. No District business was conducted.

The meeting adjourned at 6:30 p.m.

Rick Coneway, Secretary
Board of Commissioners

Approved by Board of Commissioners: August 25, 2008

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No.3 will hold a special meeting at 5:00 p.m. on Monday, July 28, 2008 at Nunzia's restaurant located at 7720 W. Highway 71, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting would include, among other business, the following:

1. Call to Order & Roll Call
2. Dinner meeting with representatives from Pedernales Electric Cooperative.
3. Adjournment.

By: _____
Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices).
Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'.
Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda.

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on July 24, 2008.

_____ Megan Lundquist, Office Manager

Minutes of Travis County Emergency Services District #3

July 28, 2008

Attached to and incorporated into these Minutes is a copy of the official Agenda for the July 28, 2008 meeting.

Under Agenda Items 1 & 2: Board Vice President John Villanacci called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 6:58 p.m. A quorum was established with Commissioners John Villanacci, Edd New, Rick Coneway, and Carroll Knight attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chiefs Wittig and Elliott; Business Mgr. Miller; District Chiefs Hartigan and Wilson; Captain Ralph Rodriguez; and PIO Warren.

Under Agenda Item 3: Mr. R.B. Felps, President of the Board of Directors of Pedernales Electric Cooperative (PEC) presented a check for \$24,500.00 to Vice President John Villanacci in fulfillment of a grant award from the Lower Colorado River Authority (LCRA) for a facility building to be located adjacent to the new Mackey Drill Field. Also present from PEC were Toni Reyes, Community Relations Manager; Tessa Doehrman, Grant Writer; and Trey Grebe, District Manager. Also, from LCRA, were Brenda Adair, Director and Roland Pena, Public Affairs Representative. Ms. D'Ann Ross with PEC took photographs of the presentation.

Under Agenda Item 4: There were no general visitors.

Under Agenda Item 5: Commissioner Coneway moved to approve the minutes of the June 30th meeting. Commissioner New seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Knight moved to approve the Treasurer's Report, seconded by Commissioner New. The motion carried unanimously.

Under Agenda Item 7: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from July 1, 2008 through July 29th 2008. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 8: Commissioner New moved to approve a Resolution that the Travis County ESD #3 457 Deferred Comp Plan's Employer's Matching Contribution formula be amended to 9% of each Participant's deferral, up to 9% of compensation. This amendment is to become effective October 1, 2008. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 9: Commissioner New moved to approve the Resolution adopting the Revised Travis County ESD #3 Investment Policy dated 7/28/08. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 10: Commissioner New moved to approve the letter of understanding, authorizing Blakeslee, Monzingo & Co to perform the annual audit of the District for FY 2008.

Under Agenda Items 11: Commissioner New moved to approve the FY2008 budget amendment to reflect the receipt of the \$24,500 grant from LCRA. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 12: Chief Warren remarked that his proposal to the City of Sunset Valley would be reviewed by their Finance Committee prior to being taken (possibly) to the Budget Committee.

Under Agenda Item 13: Chief Warren presented the Operations Report and reported that he had obtained an offer from the manager of the Barton Creek Country Club's restaurant and banquet facilities to hold the annual Awards Banquet (for ESDs 3 and 9) at that location with the room and dining accoutrements being free of charge.

Under Agenda Item 14: Assistant Chief Wittig reported that the Mackey Field project was proceeding well with the Tower finished and last minute touches on surrounding areas underway.

Under Agenda Items 15 & 16: There was no executive session.

Under Agenda Items 17: Commissioner Villanacci announced the next regular meeting to be Monday, August 25th, 2008. The Business Manager is to remind the Board of the dates set for Public Hearings on property tax rates.

Under Agenda Item 18: There being no further business, Commissioner Coneway moved to adjourn the general meeting at 7:47 p.m. The motion was seconded by Commissioner New and carried unanimously.

Respectfully submitted,

Rick Coneway, Secretary
Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 6:30 p.m. on Monday, July 28, 2008 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Presentation by Pedernales Electric Cooperative of a check for a grant from Lower Colorado River Authority.
4. Visitor Communications:
 - a. Receive comments from visitors.
5. Review and approval of minutes of the June 30th meeting.
6. Treasurer's Report.
7. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 7/1/08 – 7/22/08
 2. Checks dated 7/23/08 – 7/29/08
8. Review and approve the Resolution and Amendment to the 457 Plan.
9. Review and approve the Resolution adopting the amended Investment Policy for the District.
10. Review and approve a letter agreement between TCESD3 and Blakeslee, Monzingo & Co. for audit services.
11. Review and approve a 2008FY Budget Amendment reflecting the receipt of \$24,500 in grant funds and the transfer of \$10,500 from category 665 (Grant Cost Share) to new category 6851 (Mackey Field Facility Building).
12. Receive an update, review, and possibly take action on a proposal to the City of Sunset Valley.
13. Chief's Operations Report.
14. Mackey Field Project update.
15. Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, et seq.
16. Consider and take appropriate action on matters discussed in Executive session.
17. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
18. Adjournment.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda.

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on July 24, 2008 _____ Megan Lundquist, Office Manager