

Minutes of Travis County Emergency Services District #3

November 26, 2007

Board President Bob Taylor called the Travis County Emergency Services District #3 (TCESD 3) Board of Commissioners' regular meeting to order at 7:04 p.m. A quorum was established. Attending were Commissioners David Luther, Bob Taylor, John Villanacci, and Rick Coneway.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chiefs Elliot, Rodriguez, and Wittig; Fire Marshal Lacey; and District Chief Deming.

Visitors included Matt Moore of Stratus Properties.

Attached to and incorporated into these Minutes is a copy of the official Agenda for the November 26, 2007 meeting.

Under Agenda Item 3: Commissioner Luther moved to approve the minutes of the October 22nd meeting with Commissioner Villanacci seconding with one correction to strike the last sentence on page 2, item 13. The motion carried unanimously.

Under Agenda Item 4: Commissioner Villanacci moved to approve the Treasurer's Report. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 5: Matt Moore wished to express his thanks to FM Lacey for his time in facilitating meetings regarding the residential fire sprinklers. A request was made to conduct more sessions and ensure all parties were invited to include City of Austin Water Utility, other MUDs, WCID #19, and the Barton Creek Water Supply Company. Mr. Moore also requested that TCESD3 work to obtain updated hydrant flow data.

Under Agenda Item 6: FM Lacey indicated that four workshops had been held: November 19th for Homeowner's Associations (Matt Moore was the only attendee); November 20th for Home Builder's Association; November 21st for water suppliers (MUD5, LCRA, MUD4 attending); and November 26th for Homeowner's Associations (Matt Moore was the only attendee).

FM Lacey indicated that he would provide a written response to the letter submitted in October by the Home Builder's Association at the TCESD3 meeting in December. FM Lacey also advised that he would provide a summary from the work sessions to be held in December and incorporate any needed changes to the Fire Code Recommendation.

Under Agenda Item 7: FM Lacey indicated that he would like to have more time to facilitate additional meetings. The current plan is to offer the following meeting dates: December 11th for Architects and subdivision Civil Engineers; December 12th for Homeowner's Associations; December 13th for Home Builder's Association; and December 14th for Water Providers. Commissioner Villanacci recommended scheduling the Homeowner's Associations meeting on an evening or weekend.

Commissioner Taylor also indicated that he would attempt to attend an upcoming meeting with MUD4 and request that they rescind their resolution to delay action on the fire sprinkler adoption until further information could be gathered. Commissioner Taylor also indicated that there were some other ideas that could be explored concerning financial incentives for sprinkler installations in new homes.

Under Agenda Item 8: Fire Chief Warren presented the ESD Summary Report. Commissioner Taylor advised that he would like to see a memorandum prepared to address any changes in the Oak Hill / Westlake Service Agreement as well as the Chief's evaluation of the agreement structure for possible areas for improved efficiency in the future.

Under Agenda Item 9: Assistant Chief Wittig presented a brief report on the Mackey Field Project.

Under Agenda Item 10: Commissioner Taylor indicated that the Commissioners' Committee had been renamed to the ESD Commissioners Council. The next meeting is scheduled for December 1st and there is a need to elect a representative to serve on the Austin/Travis County EMS Advisory Board.

Under Agenda Item 11: Commissioner Taylor excused himself from the meeting as he has provided a sworn affidavit concerning his relationship with the company being presented for a contracting opportunity. Discussion ensued on the contract for services for Tax Revenue Consultants with several items needing further clarification. Commissioner Coneway motioned to agree in principle to the contract with Tax Revenue Consultants for the stated services subject to due diligence review by staff and clarification and negotiation of the Terms and Conditions of the contract by Commissioner Luther. The motion included the delegation of Commissioner Villanacci to sign the contract when satisfied with the Terms and Conditions negotiated. Commissioner Luther seconded the motion and it was approved unanimously. Commissioner Taylor was then asked to rejoin the meeting.

Under Agenda Item 12: Assistant Chief Rodriguez provided the Commissioners with an updated memorandum concerning the purchase of a vehicle for the TCESD3 Training Chief. Commissioner Villanacci motioned to approve with Commissioner Coneway seconding. The motion carried unanimously.

Under Agenda Item 13: Assistant Chief Rodriguez presented information regarding the ISO rating and process along with a proposal to retain the services of Mike Pietsch for further ISO work. Commissioner Villanacci motioned with Commissioner Luther seconding to approve Phase I of the proposal as presented. The motion carried unanimously.

Under Agenda Item 16: There were no visitor comments other than those aforementioned.

Under Agenda Item 18: President Taylor announced the next regular meeting would be held on December 17th 2007.

Under Agenda Item 19: There being no further business, Commissioner Villanacci moved to adjourn the meeting at 9:15 p.m. with Commissioner Coneway seconding. The motion carried unanimously.

Respectfully submitted,

Rick Coneway, Secretary
Board of Commissioners
(Minutes taken by J.J. Wittig)

Approved by Board of Commissioners:

Representative Commissioner: _____ (Signature)
(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No.3 will hold a regular board meeting at 7:00 p.m. on Monday, November 26, 2007 in the Community Room of Travis County ESD3 Station 2, located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting would include, among other business, the following:

1. Call to Order.
2. Roll Call and Establish Quorum.
3. Review and approve minutes of the October 22nd 2007 meeting
4. Treasurer's Report.
5. Receive comments from community and interested parties concerning the proposed amendments to the District's Fire Code, which would require domestic water-based sprinklers in all new residential construction.
6. Receive a report from Fire Marshall Lacey on meetings with certain working groups related to the proposed amendments to the District's Fire Code, which would require domestic water-based sprinklers in all new residential construction
7. Discuss and potentially bring to a vote the proposal to amend the District's Fire Code to would require domestic water-based sprinklers in all new residential construction
8. Fire Chief's ESD Summary Report.
9. Mackey Field Project update.
10. Report from the President on the November 3rd meeting of the ESD Commissioners Council and the status of the draft Omnibus Interlocal Agreement process.
11. Discuss the proposed contract from Tax Revenue Consultants, LLC for services related to managing the District's sales/use tax revenue and vote on authorizing the staff to finalize and sign the contract.
12. Discuss and possibly approve the purchase of a vehicle for use by the Training Division.
13. Hear a presentation from Assistant Chief Rodriguez on a plan to improve the District's ISO rating to 2.
14. Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, et seq.
15. Consider and take appropriate action on matters discussed in Executive Session.
16. Visitor or other Oak Hill Fire Department communications.
17. General announcements.
18. Announcement of future meeting dates of the Board of Emergency Service District #3 Commissioners.
19. Adjournment.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices).

Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'.

Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda.

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on November 21, 2007. _____ Megan Lundquist, Office Manager