

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 3
NOTICE OF PUBLIC MEETING OF THE BOARD OF COMMISSIONERS**

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 7:00 p.m. on Monday, November 17, 2008 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the September 22nd and October 27th meetings.
5. Treasurer's Report.
6. Discuss contingency planning related to the economic downturn.
7. Discuss and approve a resolution to assign the additional titles of Assistant-Vice President and Assistant Treasurer to the office of Secretary. Thus, this office could co-sign checks in the absence of both the President and Vice President or in the absence of both the Treasurer and Assistant Treasurer and perform any other duties that may arise in those absences.
8. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 10/29/08 – 11/08/08
 2. Checks dated 11/09/08 - 11/18/2008
9. Chief's Operations Report.
10. Mackey Field and Facility Storage Building Project update.
11. Discuss notes from the most recent ESDCC meeting and next steps in the Interlocal Process.
12. Approve installing and operating Burn-Ban signs throughout the District.
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners

Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, *et seq.*

Return to open session.

14. Consider and take appropriate action on matters discussed in Executive Session.
15. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda.

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on November 13th 2008 _____ Megan Lundquist, Office Manager

Notice for November 17, 2008